



**AGREEMENT  
BETWEEN  
UZHGOROD NATIONAL UNIVERSITY, UKRAINE  
AND  
MYKOLAS ROMERIS UNIVERSITY, LITHUANIA**

13-12-2016 No. 2A-9

Mykolas Romeris University, Republic of Lithuania (hereinafter referred to as MRU), represented by Rector Assoc. Prof. Dr. Algirdas Monkevičius, and Uzhhorod National University, Ukraine (hereinafter referred to as UzhNU), represented by the Rector Prof. Volodymyr Smolanka, MD, PhD, DSc hereinafter collectively referred to as the Universities or the Parties, agree to cooperate in organization and provision of 3 (three) course units - E-Democracy (at least 5 ECTS), E-Government Organization and Strategy (at least 5 ECTS), Information Technology in Public Administration (at least 5 ECTS) (in total at least 15 ECTS) – which can be regarded as optional subjects of the following Master degree programmes «Public Management and Administration», «Political Science» at Uzhhorod National University and are also a part of Public Administration Master degree study programme “E-Government” at Mykolas Romeris University. The above listed course units in the Public Administration Master degree study programme “E-Government” award 6 ECTS each at Mykolas Romeris University.

**1. Cooperation Coordinator**

- 1.1. The subdivision responsible for implementation of the Agreement at MRU shall be the Institute of Public Administration at the Faculty of Politics and Management and the Study programme “E. Government” Committee.
- 1.2. The subdivision responsible for implementation of the Agreement at Uzhhorod National University shall be the Department of Political Science and State Administration.
- 1.3. Each University will appoint a coordinator who will be responsible for the coordination and administration of the cooperation outlined in this Agreement. The appointment and any further replacements shall be communicated to the counterpart institution by a letter or e-mail.

**2. Quality Assurance and Responsibilities of the Universities**

- 2.1. Each University follows its own national and institutional quality assurance procedures to ensure that the provision of Course Units (and entire Study Programmes) maintains its high academic standards. The Universities recognises that procedures must be in place to ensure the coherent approach to quality assurance for the implementation of teaching.

2.2. The Universities affirm and apply the European Standards and Guidelines for Quality Assurance in the European Higher Education Area. The Universities agree to cooperate and participate, in a manner appropriate to their respective roles, in each other's quality assurance procedures insofar as they relate to the implementation of provision of the course units in respective Study Programmes and have agreed to in all instances comply with the minimum standards of quality assurance of both Universities:

2.2.1. Each module / course of the Programme shall be evaluated by the students. For this purpose, respective rules in force at Mykolas Romeris University is applied. The results will be used as an input in the annual assessment of the E-Government Programme by the Programme Committee.

2.2.2. All teaching staff shall possess the necessary qualifications, which will guarantee maintaining the quality of teaching of the course units within the respective Study Programmes.

2.2.3. The Programme Committee together with responsible unit of the Uzhhorod National University shall at least once a year discuss the plan and develop measures for enhancement of quality, based on evaluation results.

2.2.4. External quality assurance shall be guaranteed by arranging frequent overall evaluations involving stakeholders from outside the respective Programmes (i.e. labour market representatives or external experts) under the responsibility of the Programme Committee. Monitoring of alumni career and employability together with the analysis of alumni evaluations could be used for the improvement of the curriculum.

### **3. Organisation of Studies**

3.1. UzhNU shall nominate a minimum of 15 students from the Public Administration Master degree programme in the E-Government specialization per academic year, unless otherwise agreed by responsible subdivisions with the aim of cooperation establishment in the current academic year.

3.2 MRU shall be responsible for:

3.2.1 Admission of Uzhhorod National University students (hereinafter referred to as UzhNU students) to Mykolas Romeris University as free-mover students, paying tuition fee.

3.2.2. Organization and provision the course units E-Democracy (6 ECTS), E-Government Organization and Strategy (6 ECTS), Information Technology in Public Administration (6 ECTS) by contact teaching at the premises of Uzhhorod National University in October continued by on-line studies via Moodle learning environment during the entire academic year and accepting examination from UzhNU students at the premises of Mykolas Romeris University in June. (Physical mobility of UzhNU students to MRU is obligatory to pass examinations and earn ECTS credits):

3.2.2.1. 3-day introductory lectures will be provided for the UzhNU students each October by 3 (three) lecturers coming on-site from Mykolas Romeris university. (Travel expenses of the lecturers shall be borne by MRU, accommodation shall be provided by UzhNU).

3.2.2.2. On-line studies via Moodle learning platform of the 3 agreed course units will be

provided during entire academic year. Assessment of the UzhNU students will take place at Mykolas Romeris university during the period of 10 days in June (mobility obligatory). During the mobility period, the students will get acquainted with the E-Government system in Lithuania as part of the taught course units.

3.2.2.3. Language of the studies of course units shall be English. The contact work (lectures, seminars, tutorials, etc.) shall be carried out in the English language. Teaching and learning material in Moodle environment shall be in the English language. Examinations shall be carried out in the English language. Other languages may be used if mutually agreed between responsible units.

3.2.2.4. Transcripts of records certifying awarded ECTS credits will be issued to UzhNU students after the successful completion of the course units.

3.3. The rights and duties of students, any disputes with institutions and other issues shall be solved in accordance with the legal acts, institutional documents and established procedures applicable at the place of study.

3.4. UzhNU shall be responsible for integration of the three course units provided by Mykolas Romeris University to UzhNU students into the Public Administration Master degree programme in the E-Government specialization according to the internal procedures and following laws of Ukraine.

#### **4. Tuition Costs, Fees and Living Expenses**

4.1. At Mykolas Romeris University the UzhNU students shall pay the tuition fee for each ECTS credit as set for EU-national students for the academic year when the UzhNU students are being admitted to MRU.

4.2. The UzhNU students are not subject to the registration fee at Mykolas Romeris University

4.3. UzhNU students shall be expected to pay for all personal expenses, including (but not limited to) travel, transportation, accommodation, meals, books, visas, insurance and entertainment, and shall be obliged to obtain adequate travel, health, sickness and accident (repatriation) insurance coverage valid in Lithuania.

4.4. Each University undertakes to provide appropriate information to UzhNU students about financial expenses of their mobility period.

4.5. Each University shall assist admitted UzhNU students to obtain an appropriate visa to enter and stay at the host country (Republic of Lithuania) although the participants shall be required to complete visa applications, apply for visa and meet any visa requirements that pertain to studying in the host country. Admitted students shall be responsible for maintaining appropriate immigration status.

4.6. Financial information for Uzhhorod National University from MRU shall be updated for each upcoming academic year. Tuition fees are subject to change every year upon decisions of the MRU Council.

## 5. Revisions, Duration and Termination of the Agreement

5.1. This Agreement comes into force from the day of its signing by the representatives of the Parties. This Agreement may be amended during the five years or extended by mutual consent of both parties.

5.2. All the changes, annexes and amendments for this Agreement are the integral part of the Agreement.


5.3. Either University may terminate this Agreement by sending a written notice to the other University. Termination will take effect six months from the date of the written notice. In the event of termination, all commitments to participating students shall be honoured.

5.4. This Agreement is made and signed in two original copies in English.

**Mykolas Romeris University**

**Uzhhorod National University**

  
Assoc. Prof. Dr. Algirdas Monkevičius

  
Prof. Volodymyr Smolanka, MD, PhD, DSc

Rector

Rector

Date: September 2016

Date: September, 2016

Signed in Vilnius

Signed in Uzhhorod